

# TITLE 75: OFFICE OF THE GOVERNOR

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## SUBCHAPTER 75-10.2 MULTIPURPOSE CENTER USE REGULATIONS

<b>Part 001</b>	<b>General Provisions</b>	§ 75-10.2-105 Reservations for Use of the Multipurpose Center
§ 75-10.2-001	Purpose	
<b>Part 100</b>	<b>Use of Multipurpose Center and Related Facilities</b>	§ 75-10.2-110 Use of the Multipurpose Center
§ 75-10.2-101	Location and Description	Exhibit A Agreement Form

Subchapter Authority: 4 CMC § 1601 (repealed by PL 9-22 effective retroactively to Jan. 1, 1995).

Subchapter History: Adopted 17 Com. Reg. 13835 (Nov. 15, 1995); Proposed 17 Com. Reg. 13636 (Aug. 16, 1995).

Commission Comment: 1 CMC §§ 2051-2053 create an Office of the Governor within the Commonwealth government, charged with the duties provided by law.

PL 3-11 § 601, formerly codified at 4 CMC § 1601, authorized the executive branch departments and independent agencies to impose by regulation user fees to recover the administrative costs associated with the department's services. PL 9-22 § 1 (effective retroactively to Jan. 1, 1995), a comprehensive tax code revision, repealed and reenacted 4 CMC division 1, chapters 2 through 7. The provisions of former 4 CMC § 1601 were not reenacted.

PL 11-106 (effective October 8, 1999), the "Parks and Recreation Act of 1998," codified at 1 CMC §§ 2701-2708, establishes the Division of Parks and Recreation within DLNR. 1 CMC § 2701. 1 CMC § 2703 directs the Division, in part, to manage, maintain and beautify Commonwealth parks and recreational facilities as defined in the act. 1 CMC § 2705 authorizes the Division to adopt rules and regulations for the proper administration of its duties under the act. PL 11-106 § 7 provides that, except as provided in the act, any powers or duties relative to Commonwealth parks and recreational facilities previously charged to any other government entity shall be transferred to the Division.

The authority of the Office of the Special Assistant to promulgate these regulations may have been repealed by PL 9-22 and PL 11-106.

### **Part 001 - General Provisions**

#### **§ 75-10.2-001 Purpose**

The Office of the Special Assistant, Office of the Governor, promulgates the regulations in this subchapter governing the use of the Multipurpose Center in Susupe to ensure the proper maintenance and security of the facilities, and to establish user fee to defray utilities and maintenance costs of the center's interior and exterior. The Office of the Governor promulgates these regulations pursuant to the authority granted to it in 4 CMC § 1601.

Modified, 1 CMC § 3806(d), (f).

History: Adopted 17 Com. Reg. 13835 (Nov. 15, 1995); Proposed 17 Com. Reg. 13636 (Aug. 16, 1995)..

Commission Comment: PL 3-11 § 601, formerly codified at 4 CMC § 1601, authorized the executive branch departments and independent agencies to impose by regulation user fees to recover the administrative costs associated with the department's services. PL 9-22 § 1 (effective retroactively to Jan. 1, 1995), a comprehensive tax code revision, repealed and reenacted 4 CMC division 1, chapters 2 through 7. The provisions of former 4 CMC § 1601 were not reenacted.

**Part 100 - Use of Multipurpose Center and Related Facilities**

**§ 75-10.2-101 Location and Description**

The Multipurpose Center is located in Civic Center Susupe directly south of the CNMI Superior Court Building. The construction of the center was made possible by the community development block grants (CDBG). Furthermore, the funding for the furniture and equipment which made the facility operational was provided by the Office of the Governor.

Modified, 1 CMC § 3806(f), (g).

History: Adopted 17 Com. Reg. 13835 (Nov. 15, 1995); Proposed 17 Com. Reg. 13636 (Aug. 16, 1995).

Commission Comment: The Commission changed “furnitures and equipments” to “furniture and equipment” to correct a manifest error.

**§ 75-10.2-105 Reservations for Use of the Multipurpose Center**

(a) Any individual, group, or organization wishing to use the center for either private or government functions must make reservations for the desired date of use with the Administrative Services, Office of the Governor.

(b) All applicants must complete and sign an agreement form containing all the necessary information for reserving the center. Agreement forms may be obtained at the Administrative Services Office, Office of the Governor (phone number 664-2200/1/2 or 664-2213). A copy of the agreement form is reprinted at the end of this subchapter as exhibit A.

(c) A non-refundable deposit of \$100.00, made payable to the CNMI Treasurer, must accompany the completed agreement form at least three working days before the date of use. A \$100.00 user fee will be charged for each day that the center’s main auditorium is reserved, and a \$50.00 user fee will be charged for each day that the mini-conference room is reserved (any adjustments on fee amounts will be made upon applying). Reservations are not guaranteed until receipt of the agreement form along with the deposit by the Administrative Services Office. The Administrative Services Office reserves the right to cancel any reservations not guaranteed three days prior to the reserved date of use, and will notify the applicant of such cancellation.

(d) Cancellation of a reservation by the applicant should be communicated to the Administrative Services Office at least two days prior to the reserved date of use. If the applicant does not provide the necessary advance notice of cancellation, the applicant will not be entitled to a refund of the deposit.

(e) Reservations will be accepted on a first-come first-serve basis. However, special consideration will be given to important official or government functions; for example, state memorial services.

Modified, 1 CMC § 3806(d), (e), (f).

History: Adopted 17 Com. Reg. 13835 (Nov. 15, 1995); Proposed 17 Com. Reg. 13636 (Aug. 16, 1995).

**§ 75-10.2-110 Use of the Multipurpose Center**

- (a) The person or persons and/or agency/organization whose name(s) appear on the agreement form for the use of the Multipurpose Center shall be referred to as the lessee. The lessee shall be held responsible for ensuring that the regulations in this subchapter governing the use of the Multipurpose Center are followed and upheld.
- (b) The lessee of the Multipurpose Center is not authorized to paint, drill, nail or tack anything on the wall or ceiling inside and outside the building.
- (c) The lessee is responsible to bring their own supplies and materials for their activities.
- (d) The lessee is responsible in disposing all its trash or debris in the garbage receptacles. Lessee is to ensure that the building is thoroughly cleaned after usage.
- (e) The lessee is not authorized to operate/remove or deface any of the government properties inside or outside the building.
- (f) Smoking, alcohol drinking, chewing betel-nut or gums are not allowed inside the building.
- (g) Lessee is responsible for removing any articles they or their group brought to the Multipurpose Center.
- (h) Lessee is responsible for the cleanliness and security of the center and its facilities. In the event of damage or theft to the center, the Office will assess the costs of the damage or theft, and seek reimbursement from lessee.
- (i) Lessee's failure to comply with the requirements established in this subchapter regarding maintenance and security of the center and its facilities will result in lessee being barred from future use of the center. In addition, lessee may be assessed a penalty of up to \$500.00 for littering a public facility.

Modified, 1 CMC § 3806(d), (f).

History: Adopted 17 Com. Reg. 13835 (Nov. 15, 1995); Proposed 17 Com. Reg. 13636 (Aug. 16, 1995).

Commission Comment: In subsection (f), the Commission corrected the spelling of "betel-nut."

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**Exhibit A  
Agreement Form**

Name of Applicant: \_\_\_\_\_  
Name of Organization: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
Reservation Date(s): \_\_\_\_\_ Time: \_\_\_\_\_  
Fee Collected: \$ \_\_\_\_\_

I, the undersigned hereby read and understand the enclosed rules and regulations imposed by the Management of the Multipurpose Center. I also hereby waive any and all liabilities on the part of the Commonwealth government of the Northern Mariana Islands.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrative Services,  
Office of the Governor

\_\_\_\_\_  
Date

Modified, 1 CMC § 3806(f).

History: Adopted 17 Com. Reg. 13835 (Nov. 15, 1995); Proposed 17 Com. Reg. 13636 (Aug. 16, 1995).