

TITLE 1: GOVERNMENT
DIVISION 8: PUBLIC EMPLOYMENT

§ 8514. Filing of Statement.

(a) Not later than February 1 of each year, the Director of Finance shall certify to the Public Auditor a list (current as of the prior January 1) of the names and mailing addresses of the persons described in 1 CMC § 8511 who are required to file a statement of financial interests. In preparing this list, the Director of Finance shall set out the names in alphabetical order and shall file a copy of the list with the Public Auditor. Not less than 30 days before the due date for filing statements of financial interests, the Director of Finance shall certify to the Public Auditor a supplemental list of those persons described in 1 CMC § 8511 who, since the February 1 certification, are required to file a statement of financial interests. The supplemental list shall be in the same form and be filed in the same manner as the original list certified to the Public Auditor.

(b) Not later than March 1 of each year, the Public Auditor shall in writing notify all persons required to file statements of financial interests under this chapter. Notice shall be by personal delivery or mail. The Public Auditor may effect personal delivery of such notices by delivering the notices to the various departments and public corporation heads of the Commonwealth for distribution to public employees. Department and public corporation heads shall notify the Public Auditor of those public employees who have not been served with such notice by April 1. The Public Auditor shall then take appropriate steps to notify such persons by mail of the filing requirements. Public employees shall be notified by mail at the last known address for them appearing in Commonwealth records.

(c) The Public Auditor shall deliver a receipt to each person who files a statement under this chapter indicating that the person has filed such statement and the date of such filing.

(d) All statements of financial interests shall become the property of the Public Auditor and shall be kept strictly confidential unless the person required to file a statement of financial interest has given the Public Auditor prior written approval to make such information available to the general public. Notwithstanding the foregoing, the Public Auditor shall make the statements of financial interests of those persons seeking elective government office available to the Board of Elections upon written request. The Public Auditor shall also make the statements of financial interests of those persons whose appointments require legislative approval available to the legislative body responsible for such matters upon written request. All requests for a statement of financial interest shall contain the name, address and phone number of the requestor and the reason for the request. A separate written request must be received for each statement of financial interests requested. Requests for the examination or duplication of a statement of financial interests shall be filled as soon as practicable.

The Public Auditor shall promptly notify each person required to file a statement of financial interests of each examination or duplication of his statement by sending to such person a copy of the written request. Costs of duplicating the statement of financial interests shall be paid by the person requesting duplication.

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(e) No person shall use for any commercial purpose information contained or copied from statements of financial interests required to be filed by this section or from lists compiled from such statements.

Source: PL 8-11, § 1 (§ 8414).