

TITLE 4: ECONOMIC RESOURCES
DIVISION 9: LABOR

§ 9232. Employer's Records; Furnishing of Pay Data; Director's Rights and Duties.

(a) Every employer shall keep in or about the premises wherein any employee is employed a record of the name, address and occupation of each employee, of the amount paid each pay period to each employee, of the hours worked each day and each workweek by each employee, and of other information and for periods of times as the director may by regulation prescribe. The director shall for the purpose of examination have access to and the right to copy from such records.

(b) Every employer shall furnish to the director such information relating to the employment of workers and in such manner as the director may prescribe and shall permit the director to interview employees during working hours at the place of employment.

(c) Every employer shall furnish each employee at every pay period a written statement showing the employee's total hours worked; overtime hours; straight-time compensation; overtime compensation; other compensation; total gross compensation; amount and purpose of each deduction; total net compensation; date of payment; and pay period covered.

(d) The director shall print and distribute copies of this chapter to interested persons upon request without charges. Copies of orders, and of rules and regulations of the director shall also be furnished to affected employers without charge.

Source: PL 1-20, § 7.

Commission Comment: With respect to the reference to the "director" of the Department of Commerce and Labor, see Executive Order 94-3 (effective August 23, 1994), reorganizing the executive branch, changing agency names and official titles, and effecting other changes, set forth in the Commission comment to 1 CMC § 2001; see also the comment to 4 CMC § 9212.