TRUST TERRITORY OF THE PACIFIC ISLANDS
HEADQUARTERS, SAIPAN, MARIANA ISLANDS

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Page 575 to 593



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EMERGENCY ORDERS
ADOPTED ADDENDUM TO REGULATIONS

(GOVERNMENT OF THE NORTHERN MARIANA ISLANDS

PROPOSED REGULATIONS

territorial

register

CONTENTS

Listing in these contents or publishing in the sections that follow in this manner is for public information and has no legal significance.

EMERGENCY ORDERS

	· · · · · · · · · · · · · · · · · · ·
KOSRAE DISTRICT EMERGENCY ORDER 1-77	
	•
TRUE DISTRICT EMPRICATION OF THE 177	
TRUE DISTRICT EMERGENCY ORDER 1-//	

ADOPTED ADDENDUM TO REGULATIONS (GOVERNMENT OF THE NORTHERN MARIANA ISLANDS)

MARIANAS PORT REGULATIONS.

PROPOSED REGULATIONS

TITLE 41, EDUCATION

	PUBLIC NOTICE
	PUBLIC NOTICE
1	TTLE 63, PUBLIC HEALTH, SAFETY AND WELFARE
	PUBLIC NOTICE APPROVALS FOR PROPOSED REGULATIONS CHAPTER 7, MEDICINES AND DRUGS, SUBCHAPTER III, REGULATION OF MANUFACTURE DISTRIBUTION AND DISPENSING OF CONTROLLED DANGEROUS SUBSTANCES, SECTIONS 271-276
	AND 278, NARCOTIC INVENTORY CONTROL



The Territorial Register is published on the fifteenth day of each month or on the next succeeding business day, by the Registrar of Corporations, Office of the Attorney General, Trust Territory of the Pacific Islands, Saipan, Mariana Islands 96950, under Public Law 5-86. Distribution is made by the Chief of Publications, Department of Public Affairs, Trust Territory of the Pacific Islands, Saipan, Mariana Islands 96950.

The Territorial Register provides a uniform system for making available to the public regulations, rules, decisions, orders and notices issued by Territorial agencies and required to be published by Public Law 5-86, and other Territorial agency documents of public interest. It also includes proclamations, orders and directives issued by the President of the United States or the Secretary of the Interior pertaining to the Trust Territory of the Pacific Islands.

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There are no restrictions on the republication of material appearing in the Territorial Register.

TRUST TERRITORY OF THE PACIFIC ISLANDS KOSRAE, EASTERN CAROLINE ISLANDS OFFICE OF THE DISTRICT ARMINISTRATOR

EMERGENCY DISTRICT ORDER 1-77

WHEREAS, Ponape District Law No. 31-38-72 became null and void as of January 1, 1977; and

WHEREAS, citizens of Kosrae District who are riding motorcycles are no longer wearing safety helmets while riding; and

WHEREAS, the Kosrae District Legislature will not meet in regular session until March 1, 1977; and

WHEREAS, there is no longer a Municipal Council nor Municipal Ordinance; and WHEREAS, legislation will be proposed to the Kosrae District Legislature during the regular session which begins on March 1, 1977; and

WHEREAS, the roads of Kosrae are topped with coral and sand which tend to make the driving of two-wheeled vehicles of a hazardous nature and the closeness of coconut palms to the edge of the road which have a tendency to drop coconuts from above; and

WHEREAS, the vehicle registration list at the Department of Public Safety shows one hundred fifty-eight (158) registered motorcycles on the island of Kosrae; and

WHEREAS, the Acting Medical Officer-In-Charge has reported six (6) motorcycle accident cases in four (4) weeks with one case of a possible fracture of the skull; and WHEREAS, with the number of motorcycles being operated in this district with the above conditions presents a hazard to the health and safety of the lives and property of drivers and passengers; and

WHEREAS, District Administrators are granted the authority in such an emergency to promulgate Emergency District Orders; now

THEREFORE, by virtue of the authority granted by Title I, Section 108, of the Trust Territory Code and subject to the limitations imposed therein, this Emergency Order is promulgated and shall have the force and effect of law until repealed by this office, or until amended or repealed by the High Commissioner, or until expressly superceded by legislation.

SAFETY HELMETS REQUIRED

- 1. All operators and passengers of a two-wheel motor vehicle shall wear on their heads a safety helmet with a strap securely fastened under the chin while the vehicle is operated on any road in the Kosrae District.
- 2. Any person who violates this Emergency Order shall, upon conviction, be imprisoned not longer than six (6) months or fined not more than one hundred (100) dollars or both. Any violations by the passenger shall be considered a violation of the operator also.
- 3. Copies of this order shall be provided to the High Commissioner, all District Administrators, all Trust Territory Department Heads, all Kosrae District Department Heads, and to the general public upon request.
- 4. This order shall be translated into the Kosraen language, posted and filed in accordance with the requirements of Title I, Chapter 3, of the Trust Territory Code.
- 5. The effective date of this order shall be February 4, 1977.

/s/ James K. Pualoa James K. Pualoa District Administrator

February 2, 1977

TRUST TERRITORY OF THE PACIFIC ISLANDS
Office of the District Administrator
Truk District
Truk, Eastern Caroline Islands 96942

EMERGENCY DISTRICT ORDER NO. 1-77

WHEREAS, there is evidence that groups of individuals from several localities in the Truk Islands have made arrangements to engage in violent conflict with groups of individuals from several other localities on February 25, 1977, and

WHEREAS, such arrangements constitute an imminent peril to the public safety and a danger to health in the Truk District, and WHEREAS, the public interest requires that the sale of alcoholic beverages be temporarily prohibited in the Truk Islands in order to minimize the possibility of combat and injury;

NOW, THEREFORE, I Mitaro S. Danis, District Administrator of the Truk District, pursuant to the authority vested in me by law, find the arrangements for violent conflict to constitute an imminent peril to the public safety and a danger to health in the Truk District. I hereby prohibit the sale of any alcohilic beverages in the Truk Islands between the hour of 9:00 a.m. on February 25, 1977, and 6:30 p.m. on February 25, 1977, and the possession of alcoholic beverages within 100 years of the Truk Airport or within 100 yards of the Seaside Cinema on Moen Island during the same period of time. Possession of alcohol by licensed business establishments is not prohibited. Any person violating this emergency order shall be guilty of an offense and upon conviction shall be subject to a sentence of not more than three months in jail or a fine not exceeding \$200.

This emergency district order will take effect immediately.

Dated this 25th day of February, 1977, in Truk District.

/s/ Mitaro S. Danis Mitaro S. Danis District Administrator, Truk District

PUBLIC NOTICE

PROPOSED REGULATIONS CONCERNING

CHARTERING OF NONPUBLIC SCHOOLS

TITLE 41, CHAPTER 1, SECTIONS 17, 18 AND 20

The Director of the Department of Education is proposing to establish regulations for Title 41, Trust Territory Code, Chapter 1, Sections 17, 18 and 20, Chartering of Nonpublic Schools in accordance with the provisions of Title 41, Trust Territory Code, Chapter 1, Section 32.

The proposed regulations appear in the attached documents bearing the same Titles as the same appear above.

The Department of Education is soliciting views, opinions, facts and data for or against the proposed regulations from the general public.

If you are interested in submitting your comments on these proposed regulations, please submit them in writing to the Department of Education, Headquarters, Saipan, Mariana Islands within 30 days of publication in the Territorial Register.

Date: February 28, 1977

David Ramarui

Director, Department of Education

APPROVALS FOR THE PROPOSED REGULATIONS CONCERNING

CHARTERING OF NONPUBLIC SCHOOLS

TITLE 41, CHAPTER 1, SECTIONS 17, 18 AND 20

The proposed regulations for Chartering of Nonpublic Schools have been issued pursuant to the authority vested in me by Section 32 of Title 41 of the Trust Territory Code.

Date: February 28, 1977

David Ramaru

Director, Department of Education

The proposed regulations for Chartering of Nonpublic Schools have been reviewed by me and are found to be in proper legal form.

Date: 3/1/77

/s/

Daniel J. High Attorney General

The proposed regulations for Chartering of Nonpublic Schools are hereby approved and shall be promulgated in accordance with Title 17 of the Trust Territory Code.

Date: March 3, 1977

Juan (A. Sablan

Acting Deputy High Commissioner

PROPOSED REGULATIONS EDUCATION

TITLE 41, CHAPTER 1, SECTIONS 17, 18 AND 20 CHARTERING OF NONPUBLIC SCHOOLS

Part 1. General Provisions

- 1.1 Authority and Scope. The rules and regulations in this chapter have been prepared by the Director of Education in consultation with the Micronesia Board of Education and promulgated by the High Commissioner of the Trust Territory of the Pacific Islands in accordance with Section 32 of Chapter 1, Title 41 of the Trust Territory Code. These regulations shall have the force and the effect of law and shall be binding on all natural persons and other legal entities subject to the jurisdiction of the Trust Territory of the Pacific Islands.
- 1.2 <u>Effective Date</u>. These regulations shall become effective on final publication in the Territorial Register.
- 1.3 Introduction and Purpose. By the reference cited above any person or persons desiring to establish a nonpublic school within the Trust Territory shall, prior to the establishment thereof, make written request for a charter application to the Director of Education. After the provisions of Part 3 below have been complied with, the Director of Education shall review the application and make such recommendation to the High Commissioner as he may consider appropriate.

The purpose of this chapter is to set forth the basic criteria which the Director of Education will consider in formulating his recommendation to the High Commissioner.

Part 2. Basic Requirements of Eligibility for Charter

(A) Size of School: In order to be chartered a nonpublic school should have a minimum of three grade levels (or their equivalent) with an average enrollment of at least ten students per level. If there are fewer than ten students per grade level, reasons for this fact must be submitted with the application which reasons will be evaluated for adequacy on a case by case basis. Further, a school can be considered with only one grade level if certification is provided that one grade level will be added each succeeding year to meet the above requirement.

(B) Qualifications of Personnel:

- 1. Administrative Head ("Principal"): must meet the minimum qualifications of public school principals for the type of school to be chartered.
- Teachers: Must be certified.
- (C) <u>Facilities</u>: Must be such as to meet the educational, safety, and sanitary needs of students and teachers as certified by the District Directors of Education, Public Works, and Health Services.
- (D) <u>School Materials & Supplies</u>: Must be adequate to meet the education needs of the students.

Part 3. Routing of Request for Charter

The Charter Application Form will be directed in the first instance to the District Director of Education who will bring it to the attention of the District Board of Education. After the District Board has attached its comments, the DDE will attach his comments and direct it to the District Administrator who, after adding his recommendations, will forward the District's comments to the Director of Education. After considering all factors involved the Director will recommend to the High Commissioner the refusal or approval of a charter.

Part 4. Miscellaneous

- (A) Charter shall be granted for a period of three years at the end of which time application for renewal shall be made under the same provisions as contained in this chapter.
- (B) Granting of a charter to a nonpublic school carries with it rights of visitation by the Territorial and District Directors of Education, the District Administrator, or their delegates for the purpose of determining that provisions of this chapter and of pertinent sections of TTC 41 are being observed.
- (C) In accordance with 41 TTC, \$ 18 failure to meet the requirements of law or of this present chapter shall be cause for refusal to issue a Charter or for the revocation or suspension of any Charter.

PUBLIC NOTICE

PROPOSED REGULATIONS CONCERNING

TEACHER CERTIFICATION

TITLE 41, CHAPTER 1, SECTIONS 21 AND 24

The Director of the Department of Education is proposing to establish regulations for Title 41, Trust Territory Code, Chapter 1, Sections 21 and 24, Teacher Certification in accordance with the provisions of Title 41, Trust Territory Code, Chapter 1, Section 32.

The Micronesia Board of Education in accordance with the provisions of Title 41,

Trust Territory Code, Chapter 1, Section 7, hereby declares the following to be policies

of the Trust Territory Department of Education.

- (A) All teachers in public and nonpublic elementary and secondary schools in the Trust Territory are to be certified according to the norms set forth in this Chapter.
- (B) Minimum academic qualifications for Provisional and Continuing Certification shall be an Associate Degree.
- (C) Minimum academic requirements for Provisional Certification must be attained by September, 1981, with the exceptions noted in the proposed regulations, Section 2.2,A.
- (D) The Department of Education is to make available to all Micronesian teachers in the Territory a teacher education program which will enable them to attain the minimum academic qualifications for Provisional Certification within the time stipulated in C above.
- (E) It is the responsibility of each individual teacher to avail himself or herself of this teacher education program and to attain the minimum academic qualifications for continuing certification within the stipulated time frame.

(F) Beginning with the 1977-78 school year all teachers who are recruited and hired must possess the minimum academic qualifications for Provisional Certification.

The proposed regulations appear in the attached documents bearing the same titles as the same appear above.

The Department of Education is soliciting views, opinions, facts and data for or against the proposed regulations from the general public.

If you are interested in submitting your comments on these proposed regulations, please

submit them in writing to the Department of Education, Headquarters, Saipan, Mariana Islands within 30 days of publication in the Territorial Register.

Date: February S& 1977

David Remaruli

Director, Department of Education

APPROVALS FOR THE PROPOSED REGULATIONS CONCERNING

TEACHER CERTIFICATION

TITLE 41, CHAPTER 1, SECTIONS 21 AND 24

The proposed regulations for Teacher Certification have been issued pursuant to the Authority vested in me by Section 32 of Title 41 of the Trust Territory Code.

Date: Flymary It 1977	1s/ Klind Handru
	David Ramarui
	Director, Department of Education
The proposed regulations for Teacher Certific	cation have been reviewed by me and are
found to be in proper legal form.	
Date: 3/1/77	15/ A) Amil A. Angl
	Daniel J. High Attorney General

The proposed regulations for Teacher Certification are hereby approved and shall be promulgated in accordance with Title 17 of the Trust Territory Code.

Date: March 3, 1977 /s/ Jun A. Sablan
Acting Deputy High Commissioner

PROPOSED REGULATIONS

EDUCATION

TITLE 41, CHAPTER 1, SECTIONS 21 AND 24 TEACHER CERTIFICATION

Part 1. General Provisions

- 1.1 Authority and Scope. The rules and regulations in this chapter have been prepared by the Director of Education and promulgated by the High Commissioner of the Trust Territory of the Pacific Islands in accordance with Section 32 of Chapter 1, Title 41 of the Trust Territory Code.

 These regulations shall have the force and the effect of law and shall be binding on all natural persons subject to the jurisdiction of the Trust Territory of the Pacific Islands.
- 1.2 <u>Effective Date</u>: These regulations shall become effective on final publication in the Territorial Register.
- 1.3 <u>Purpose</u>. The regulations and procedures in this chapter relating to

 Teacher Certification and Professional Training are designed to better the

 quality of Education available to the people of Micronesia.

Part 2. Teacher Certification

- 2.1 Teacher Certification in the Trust Territory shall be of four types:
 - (A) Temporary: valid for a period not to exceed five years with the exception noted below in 2.2,A. Granting of Temporary Certification shall follow the norms set forth below in 2.2,A.
 - (B) Provisional: valid for a period not to exceed two years. Minimum academic qualifications for a Provisional Certificate shall be an Associate Degree. Provisional Certification shall follow the norms set forth below in 2.2,B.

- (C) Continuing: valid for an indefinite period subject to the provisions set forth below. Minimum qualifications for a Continuing Certificate are the attainment of an Associate Degree and passing a Competency Evaluation

 Test according to norms outlined below in 2.3,A. Teachers with certification from another country shall also be granted a Continuing Certificate subject to provisions set forth below in 2.2,C.
- (D) Special: on the advice of a District Director of Education the Trust

 Territory Director of Education may grant on a case by case basis Special

 Certification to Micronesian citizens who because of unique knowledge and

 experience are specially qualified to teach traditional culture and skills

 irrespective of having attained formalized academic credentials. Special

 Certification shall be valid for such period as the Trust Territory Director

 shall indicate in each case.

2.2 Granting of Certification

- (A) Temporary Certificate: Beginning with the 1977-78 school year all elementary and secondary school teachers in the Trust Territory of the Pacific Islands who do not posses at least an Associate Degree will be temporarily certified by the Department of Education. Temporary Certificates may, on a case by case basis, be extended beyond the five year limitation for a one year period up to a total of two years, provided that adequate cause beyond the reasonable control of the teacher be shown for not having attained the required degree, and provided further that said teacher is demonstrating satisfactory pursuit of the degree.
- (B) Provisional Certificate: A Provisional Certificate valid for a period of two years will be granted to all teachers who achieve or have achieved an Associate or higher degree and who do not possess a valid teaching certificate from another country as indicated in Section 2.2, C.

- During the two years following issuance of the Provisional Certificate said teachers must successfully pass a Competency Evaluation Test according to procedures and norms outlined in Section 2.3, A.
- (C) Continuing Certificate: A Continuing Certificate will be granted to all teachers holding a Provisional Certificate who pass the Competency Evaluation Test, and to all teachers who hold a valid teaching certificate from another country. The Continuing Certificate will be valid for an indefinite period subject to the holder passing the Competency Evaluation Test every five years.

2.3. Competency Evaluation Test

(A) Each District Director of Education shall appoint a Competency Evaluation Committee. It shall be the duty of this committee to formulate the district's Competency Evaluation Test for approval by the Trust Territory Director of Education. It shall be the further duty of this committee to administer the approved Competency Evaluation Test to all district teachers indicated above.

2.4 Teacher Education Program

- (A) In order that all teachers may be able to meet the requirement of certification, a year-round in-service teacher education program will be established in every district. During the school year this program will operate after school hours unless full-time involvement by some teachers is feasible. During summer vacation the in-service education program will be a full-time program.
- (B) It is the individual teacher's responsibility to avail himself or herself of these programs so as to fulfill the academic requirements for Continuing Certification. Besides offering the in-service education program, each District Department of Education may offer such additional assistance to teachers as it may from time to time deem appropriate.

- (C) The District in-service teacher education programs shall be made available to nonpublic school teachers in a manner appropriate to each District.
- (D) The district in-service Associate degree programs shall be conducted through the CCM extension program or through other recognized institutions. If other programs are used, and a teacher intends to pursue a CCM degree, prior approval for acceptance and transfer of credits by CCM should be arranged.

2.5 Miscellaneous

- (A) Temporary and Provisional Certificates may be granted by District Directors of Education. Continuing Certificates will be granted by the Trust Territory Director of Education.
- (B) All certificates will be considered valid throughout the Trust Territory.
 - (C) This Chapter was approved by the Micronesia Board of Education on May 24, 1976.

PUBLIC NOTICE

PROPOSED REGULATIONS CONCERNING THE TRUST TERRITORY EXTERNAL AND INTERNAL NARCOTIC INVENTORY CONTROL

Title 63, Chapter 7, Subchapter 3, Sections 271-276, and 278

The Director of the Department of Health Services is proposing to establish regulations pursuant to Title 63, Trust Territory Code, Chapter 7, Subchapter 3, Sections 271-276, and 278, concerning External and Internal Narcotic Inventory, in accordance with provisions of Title 17 of the Trust Territory Code.

The purpose of the proposed regulations is to establish a mandatory Quarterly External and Internal Narcotic Inventory for all Districts in the Trust Territory.

Copies of the proposed regulations may be obtained from the Department of Health Services.

The Department of Health Services is soliciting views, opinions, facts and data for or against the proposed regulations from the general public.

Anyone interested in commenting on the proposed regulations may do so by submitting comments in writing to the Director of Health Services, Department of Health Services Headquarters, Saipan, Mariana Islands, within 30 days from the date this Notice is published in the Territorial Register.

Date March 1, 1977

Masao Kumangai, M.O.

Director of Health Services

APPROVALS FOR THE PROPOSED REGULATIONS CONCERNING TITLE 63, CHAPTER 7, SUBCHAPTER 3, SECTIONS 271-276, and 278

The proposed regulations concerning External and Internal Narcotic Inventory have been issued pursuant to the authority vested in me by Chapter 1, Section 3, Title 63, of the Trust Territory Code.

date /	March 1, 1977	does (feccesaryas
	4. 人名英格兰 有人 医乳质多色 网络	Masao Kumangai, M.O.
		Director of Health Services
	posed regulations concerning Extern and are found to be in proper legal	nal and Internal Narcotic Inventory have been reviewed form.
date	3/1/27	Wamil & Hil
	$\mathcal{L} = \sum_{i=1}^{n} \sum_{j=1}^{n} \sum_{i=1}^{n} \mathcal{L}_{ij} = \mathcal{L}_{ij}$	Daniel J. High
		Attorney General
Subchapt	ter 3 Sections 271-276 and 278 of t	nal and Internal Narcotic Inventory, Title 63 Chapter the Trust Territory Code are hereby approved and ections 2-4 of Title 17 of the Trust Territory Code.
date	3/7/77	M. Boyd Mackenzie
		// 53 5512 51251212
		Acting High Commissioner

NARCOTIC INVENTORY CONTROL

PART I. GENERAL PROVISIONS

- 1.1 <u>Authority</u>. The regulations contained in this Chapter have been promulgated by the Director of Health Services pursuant to the authority conferred upon him under Title 63, Chapter 7, Subchapter 3, Sections 271-276 and 278 of the Trust Territory Code. The regulations contained in this Chapter and any amendments thereto shall have the force and effect of Law.
- 1.2 Purpose. The purpose of the regulations contained in this Chapter is to control inventory of all the drugs listed in Title 63 of the Trust Territory Code.

3.3 Definitions.

- (a) Audit: as used in this Chapter the term "audit" shall mean the accurate counting and recording of controlled substances.
- (b) Inventory: as used in this Chapter, the term "Inventory" shall apply to the scheduled drug supplies on hand.

PART II. QUARTERLY EXTERNAL AUDIT

- 2.1 Beginning 1977, a complete audit of all inventory on hand at any and all hospital inventory warehouses, dispensaries, nursing stations, and pharmacies, etc., in the Trust Territory shall be taken quarterly.
- 2.2 A Narcotic Inventory Board shall be established in each district, consisting of three (3) members. The members are to be appointed by the District Administrator, confirmed by the High Commissioner. Two of these will be drawn from the areas of Public Works, Legal Services, Public Affairs, Finance, Clergy, the Business Community, Communication, or Transportation; one member is to be appointed from the Department of Health Services staff in consultation with the District Director of Health Services, and confirmed by the High Commissioner. The staff member shall not be a prescriber, dispenser, or keeper of the narcotic stock key. Appointed members' names are to be submitted within thirty days of effective date of this regulation.
- 2.3 Terms of appointed members are to be staggered for terms of three (3) years, two (2) years, and one (1) year. The Chairman of the Board must be selected from a member outside of the Department of Health Services.
- 2.4 Resignation. Any member who wishes to resign from the Board shall send a letter of resignation to the High Commissioner through the District Administrator thirty (30) days before his resignation takes effect. Resignation shall not be effective unless approved by the High Commissioner.
- 2.5 The District Administrator will be responsible for electing and replacing members whose terms expire, or those members who neglect their responsibility to perform.
- 2.6 The Policy of Quarterly Narcotic Inventory is to take effect immediately. Forms TT-HS-042 (1/77) for inventory will be furnished and the Quarterly Inventory will cover three (3) months.
 - a. 1st Quarter, January 1st thru March 31st
 - b. 2nd Quarter, April 1st thru June 30th
 - c. 3rd Quarter, July 1st thru September 30th
 - d. 4th Quarter, October 1st thru December 31st
- 2.7 The Quarterly Inventory shall be submitted to the Director of Health Services, Trust Territory Headquarters, within one month after the end of the quarter to which it relates.

- 2.8 The Inventory shall be taken separately for the following sections: Hospital, Warehouse, Hospital Pharmacy, Hospital Nursing Stations, Dental Clinics, and in future retail pharmacies.
- 2.9 Activities of the Narcotic Inventory Board shall be reviewed by the Director of Health Services on a regular basis to insure efficiency of the Board's performance.

PART III. INTERNAL AUDIT ON CONTROLLED DRUGS

- 3.1 The Internal Audit shall be taken monthly for security purposes and shall be taken by the Hospital Administrator.
- 3.2 Purpose of Internal Audit:
 - a. To cross-check all stations inventory from beginning of last period inventory, showing the amounts of narcotics drawn from Supply against amount dispensed or issued during period up to the time internal audit is taken.
 - b. In pharmacies, check records on the amount of narcotics drawn from Supply against amount of narcotics dispensed on prescriptions, amounts issued to nursing stations, and amount issued to dental clinics.
 - c. In pharmacies, check to make certain that all narcotics prescriptions on Form TT 584-A-Iink Rev.77 are signed in ink by practitioner issuing the prescription. If prescription is written by a nurse, check for practitioner's initials in ink.
 - d. All narcotic prescriptions on Form TT 584-A-Pink Rev. 77 must be dated, bear full name and address of patient, and the name, address, and registration number of physician.
 - e. All narcotic prescriptions on Form TT 584-A-Pink Rev.77 must be initialed and dated by pharmacist or nurse when prescription was dispensed.
 - f. On refills of prescriptions of Schedules III, IV, and V drugs only, pharmacist must initial the back of prescription each time giving date of refill and amount dispensed.
 - g. There will be no refills on Schedule II drugs.
 - h. If prescriptions of Schedule III, IV, and V drugs call for refills, the prescription may not be refilled more than three (3) times within a reasonable time after date of issue; after which a new prescription is required.
 - i. Separate files are to be maintained on Schedule II drugs written on Form TT 584-A-Pink Rev.77 for easy retrieval during internal audit.
 - j. Separate files are to be maintained on Schedules III, IV, and V drugs for easy retrieval during internal audit.
 - k. A check for individual repeats on narcotic prescriptions must be made on narcotic prescriptions Form TT 584-A-Pink Rev.77 for amounts and times repeated.
 - 1. A check must be made on self-prescribing of narcotic drugs (which is illegal).
 - m. In hospital nursing stations, internal audit is to be maintained to check on narcotic stock drawn from the pharmacies against the narcotics issued on patients' charts and supply in nursing security locker.
 - n. Cross-check nursing stock to be maintained against patients' charts and requisitions, and certificate of disposition forms - TT Form 943.

- o. Check to be maintained on order sheets and patients' charts for doctor's full name or his initials, to be made in ink.
- p. All narcotic orders and records must be made in ink and signed in ink. Ditto marks shall not be used.
- q. Red ink is not to be used on any narcotic order or record, except by Narcotic Inventory Board.
- r. Dental clinics are accountable for prescription and narcotic inventories, the same as pharmacies and nursing stations.
- s. Supply is accountable for all narcotics issued and received, and must keep up-to-date records.
- t. Discrepancies in narcotic count involving small amounts (such as single doses) should be reported to supervisory officials of the hospital. An investigation should be made to determine the cause of the loss. A copy of the report of investigation, signed by the responsible supervisory official, should be filed with the Narcotic Board and appropriate action taken to prevent recurrence.
- u. In case of recurring shortages or loss of significant quantities of narcotics (several doses), a thorough investigation should be made making every effort to determine the reason for the shortage and the person responsible with complete report of the incident and findings made to the administrative authority of the hospital. Appropriate action should be taken immediately to prevent recurrence. A copy of the report, including any findings resulting from the local investigation, should be forwarded to the District Administrator.

Adopted Addendum to Port Regulations Government of the Northern Marianas

January 7, 1977

ADMINISTRATION POLICY OF THE GOVERNMENT OF THE NORTHERN MARIANAS

PORT REGULATIONS

There is hereby established, as follows, in the Northern Marianas Port Regulations, a section entitled "off-hour services" to provide for payment of such service performed by the Office of the Port Director for the benefit of ship operating companies and/or agents during non-working hours, including Saturday, Sunday, and Holidays.

SECTION 46. OFF-HOUR SERVICE:

All ship operating companies and/or agents requiring the service of the Office of the Port Director after regular working hours or on Saturdays, Sundays and Holidays, shall be assessed a service fee as follows:

- A. Minimum Charge: A minimum service fee of \$40.00 shall be assessed for the first two hours or fraction thereof. Service time shall commence upon receipt of service request until the completion of the required service.
- B. Additional Charge: If the service time extends beyond two hours a fixed rate of \$15.00 shall be assessed for each additional hour or fraction thereof.
- C. Exemption: U.S. Military ships and TTG Field Trip vesses are exempted from payment of off-hour service fee.

This Addendum shall become effect on April 1, 1977.

Erwin D. Canham

Resident Commissioner

Ewin D. Canham

Covernment of the Northern Marianas