

TITLE 1: GOVERNMENT
DIVISION 8: PUBLIC EMPLOYMENT

§ 8124. Director of Personnel: Duties.

The Director of Personnel has the following powers and duties:

(a) To serve as the principal adviser to the Governor and his staff on all matters concerning personnel administration;

(b) To administer the system of personnel administration for the executive branch of the Commonwealth government and the administrative staffs of the legislative and judicial branches;

(c) To formulate and recommend to the Commission policies and regulations to carry out the provisions of this part;

(d) To establish and maintain a roster of all persons in the government setting forth, as to each, the class of position held, the salary or pay, any change in class, title, pay or status, and any other necessary data;

(e) To encourage and exercise leadership in the development of effective personnel administration within the several departments in the government, and make available the facilities of his or her department to this end;

(f) To foster and develop, in cooperation with management officials and others, programs to promote the public service and to improve employee efficiency;

(g) To develop and maintain adequate position classification plans and compensation plans in accordance with the provisions of this part;

(h) To develop adequate and reasonable selection instruments and procedures for recruiting employees for the public service, and to determine when employees meet specific qualification requirements for positions;

(i) To administer a program for staff housing for the Commonwealth government;

(j) To perform other duties assigned by the Civil Service Commission;
and

(k) To perform any other lawful acts deemed by the Director of Personnel to be necessary to carry out the purposes and provisions of this part.

Source: PL 1-9, § 3, modified; amended by PL 8-18, § 14; repealed and reenacted by PL 17-80 § 3 (8124) (August 31, 2012).

Commission Comment: PL 8-18, § 14 repealed former subsection (i) of this section, which authorized the Personnel Officer to develop training programs and a “systematic career ladder” for government employees. PL 8-18, § 14 specified reenactment of subsection (i) with language that the Commission opted to codify as 1 CMC § 8125. Accordingly, the Commission deleted former subsection (i) and redesignated the remaining subsections. See also the comment to 1 CMC §§ 8116 and 8121.