

§ 1383. Duties of the CNMI Archivist.

The CNMI Archivist shall, with due regard for the functions of the agencies concerned:

- (a) Establish standards, procedures, and techniques for effective management of records;
- (b) Make continuing surveys of paperwork operations and recommend improvements in current records management practices including the use of space, equipment, and supplies employed in crating, maintaining, sorting, and servicing records;
- (c) Establish standards for the preparation of schedules for the retention of government records of continuing value and for the prompt and orderly disposal of government records no longer possessing sufficient administrative, legal, or fiscal value to warrant their further keeping;
- (d) Establish standards for the reproduction of records by photography or microphotographic processes with a view to the disposal of the original records; and
- (e) Obtain reports from agencies as required for the administration of the program.

Source: PL 23-24, § 2 (August 8, 2024).

Commission Comment: In codifying PL 23-24, the Commission did not use the assigned code under Title 3 Article 8, but instead renumbered the section under Title 3 Article 9, pursuant to 1 CMC § 3806(a).