



E-FILED
CNMI SUPREME COURT
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Case No.: ADM-2017
Deanna M Ogo

IN THE
SUPREME COURT
OF THE
COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS

IN RE THE NORTHERN MARIANA ISLANDS
JUDICIARY FEE SCHEDULE

ADMINISTRATIVE ORDER 2017-ADM-0003-MSC

ORDER

¶ 1 On December 20, 2016, the attached proposed *Northern Mariana Islands Judiciary Fee Schedule* was submitted to the Nineteenth Northern Marianas Commonwealth Legislature for approval. Sixty (60) days have elapsed since submission and neither house of the Legislature has disapproved of the proposed rules.

¶ 2 IT IS HEREBY ORDERED that the *Northern Mariana Islands Judiciary Fee Schedule*, attached as Exhibit A, is adopted as permanent pursuant to Article 4, § 9 of the NMI Constitution. The Fee Schedule will become effective on March 1, 2017, and the former *Commonwealth Judiciary Fee Schedule*, which took effect on October 4, 2006, is hereby replaced by this Fee Schedule.

SO ORDERED this 21st day of February, 2017.

/s/

ALEXANDRO C. CASTRO
Chief Justice

/s/

JOHN A. MANGLONA
Associate Justice

/s/

PERRY B. INOS
Associate Justice



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NORTHERN MARIANA ISLANDS JUDICIARY FEE SCHEDULE

Effective March 1, 2017

EXHIBIT A

JUDICIARY FEE SCHEDULE
Effective March 1, 2017

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I. Superior Court

	Civil Cases (if E-filing or E-services are used, additional costs are imposed: those costs include a \$0.75/filing fee paid to the court and any service charges determined by the E-filing provider)	Fee
1.	Complaint, Petition for Instituting Civil Action, Suit or Proceeding	\$225
2.	Violence Against Women Act of 1998 (VAWA) cases	No Fee
3.	First Amended Complaint	\$50
4.	Second Amended Complaint and Each Subsequent Amended Complaint	\$75
5.	Answer	\$75
6.	Amended Answer(s)	\$20
7.	Cross-Complaint	\$125
8.	Third Party Complaint	\$125
9.	Motion for Summary Judgment	\$100
10.	Motion to Dismiss	\$100
11.	Motion for Reconsideration	\$100
12.	Application for Writ of Habeas Corpus and any other Applications/Petitions for Writ	\$200
13.	Petition to Perpetuate Testimony	\$25
14.	Other Motions, Requests, or Filings Not Specifically Designated Above	\$25 per motion, including motions in the alternative

	Drug Court Cases	Fee
15.	Participant Assessment Fee (payable \$30/month or \$15/biweekly)	\$540

	Family Court Cases (if E-filing or E-services are used, additional costs are imposed: those costs include a \$0.75/filing fee paid to the court and any service charges determined by the E-filing provider)	Fee
16.	Complaint, Petition, or other first paper for Divorce/Dissolution, Legal Separation, Nullity, Custody and/or Visitation, Guardianship, Change of Name, and Paternity	\$225
17.	Petition for Adoption	\$225
18.	Order to Show Cause to Modify or to Enforce: Custody and/or Visitation Judgment or Child Support Orders	\$20
19.	Other Motions, Requests, or Other Filings Not Specifically Designated Above	\$25 per motion, including motions in the alternative
20.	Family Court Mediation Services*	
	Per Party-Gross Income	
	less than \$15,000 or more	\$10/hr
	\$20,000 or more	\$15/hr
	\$25,000 or more	\$20/hr
	\$30,000 or more	\$25/hr
	\$40,000 or more	\$40/hr
	\$50,000 or more	\$60/hr

	* Each party pays for three hours of mediation, which is non-refundable. If mediation lasts more than three hours, each party pays the additional fee in one hour increments. "Gross Income" equals all income before any withholding or deductions. Payments must be made seven business days before the scheduled mediation session.	
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	Probate Filings (if E-filing or E-services are used, additional costs are imposed: those costs include a \$.075/filing fee paid to the court and any service charges determined by the E-filing provider)	Fee
21.	First Petition for Letters of Administration, Petition for Special Letters of Administration, Petition for Letters of Testamentary	\$225
22.	Creditor Filing a Claim Against an Estate	\$75
23.	Filing of Last Will & Testament & Codicil	\$50
24.	Filing of Subsequent Wills & Testaments & Codicils	\$50
25.	Estate of Limited Value	\$150
26.	Other Motions, Requests, or Other Filings Not Specifically Designated Above	\$25 per motion, including motions in the alternative

	Small Claims Cases	Fee
27.	Claim of \$500 or less	\$20
28.	Claim of \$501 to \$2,000	\$40
29.	Claim of \$2,001 to \$3,000	\$50
30.	Claim of \$3,001 to \$5,000	\$75
31.	Amendment to Small Claims Complaint and Summons (including Re-Filing the Complaint or the Changing of Any Hearing Date)	\$10
32.	Notice of Appeal in Small Claims Cases	\$150
33.	Motion for Order to Show Cause	\$20
34.	Motion for Order in Aid of Judgment	\$20
35.	Other Motions, Requests, or Other Filings Not Specifically Designated Above	\$25 per motion, including motions in the alternative

	Marshal Service Division	Fee
36.	Service of Summons and Copy of a Complaint (including Small Claims Complaint), Petition or Application Furnished by Plaintiff for Each Defendant (Non E-file cases)	\$40*
37.	Service of Subpoenas or Witness Summons for Each Witness	\$40*
38.	Service of Order to Show Cause or Order in Aid of Judgment to each Defendant	\$40*
39.	Service of All Other Documents Not Listed Above for Each Person Served (including Notices, Writs, Releases, Warrants of Arrest, Orders from other jurisdictions)	\$50*
40.	Writs of Attachment	\$100*
41.	Releases and Modification of Writs of Attachment	\$100*
42.	Enforce Writs of Possession	\$100*
43.	Postponement of Sale	\$100*
44.	All Other Marshal Service Division Services Not Listed Above (including Notices, Writs, Releases, Warrants of Arrest, Orders from other jurisdictions)	\$100*
	* Plus Vehicle Usage Flat Mileage Fee (for any Marshal Service Division service requiring	+\$30

	usage of a vehicle)	
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	Transcripts	Fee
45.	Original	\$5/pg.
46.	Expedited Transcripts (Expedited: within 10 calendar days of the request)	\$7/pg.
47.	Additional Copies	\$2/pg.

	Jury Trials	Fee
48.	Demand for Civil Jury Trial	\$400 Non-refundable
49.	For each jury trial less than five business days, there is requirement to submit a refundable advance deposit of \$1,500, paid to the Superior Court no later than five business days before the start of trial. For each additional day, there is a requirement to submit a refundable advance deposit of \$500/day. Payment for each additional day must be made prior to start of the day's proceedings.	
50.	Service of Summons on Each Prospective Juror (charged against the party requesting a jury trial)	\$10 each
51.	Juror Compensation	\$50/day

	Document Handling (in the Superior Court) (if E-filing or E-services are used, additional costs are imposed: those costs include a \$.075/filing fee paid to the court and any service charges determined by the E-filing provider)	Fee
52.	Photocopy of Any Document (including Copies of Birth or Death Certificates)	\$1/pg.
53.	Electronic Copy	\$1/pg.
54.	Copies of Audio Recording, if blank tape or CD provided to Court	\$20/tape/CD
55.	Copies of Audio Recording, if blank tape or CD not provided to Court	\$25/tape/CD
56.	Docket Sheet, first page	\$20
57.	Docket Sheet, each additional page	\$2
58.	Docket Certification	\$20
59.	Comparison Cost (comparing duplicate with original for Clerk's certification)	\$10/pg.
60.	Certification of Document(s) (including Certification of True Copies Filed with the Recorder's Office, Affidavit of Single Status, Certification of Birth Certificate)	\$25
61.	Filing Copy of Commission of Notary Public	\$1
62.	Comparing and Certifying the Signature, Seal, and Effective Date of Notary Public	\$40
63.	Search & Authentication of Contents of Commission of Notary Public	\$40
64.	Authentication/Exemplification by Judge	\$30
65.	Case Searches (in excess of 15 minutes)—whenever a person requests that a member of the Clerk's Office initiate a search of cases for a party, a case number, or other case information	\$20/hr (non-prorated)
66.	All Other Document Handling Services	\$25

	Witness Travel and Appearance	Fee
67.	For witness travel costs, ground transportation, and accommodations: A witness who is summoned to appear and does appear in a civil proceeding which is held on the same island in the Commonwealth where the witness is served, no travel fees shall be paid. A witness who is summoned and appears for a civil proceeding which is on a different island in the Commonwealth, shall receive the cost of transportation necessary for his appearance and return. In such a case, the party requesting the witness summons shall purchase and present a ticket for transportation to the Clerk of the Court at the time of the issuance of witness	Variable

	summons. The summons and ticket shall be served at the same time; provided, however, if part or all of said transportation is provided at no expense to the witness, the latter shall be entitled to receive ticket or money only for the part of the travel at the witness's expense	
68.	Regular Witness Fee	\$40/day

	Commonwealth Recorder (if E-filing or E-services are used, additional costs are imposed: those costs include a \$2/filing fee paid to the court and any service charges determined by the E-filing provider)	Fee
69.	Recording of Documents (Deeds, Leases, Assignments, Powers of Attorney, and Other Conveyances)	\$20 1st/pg. \$2 each add'l pg.
70.	Recording of Marriage Certificate	\$25
71.	Recording of UCC Documents	\$20/1st pg. \$2 each add'l pg.
72.	Copy of UCC Documents	\$2/pg.
73.	Recording of Maps	\$25/pg.
74.	Electronic or Print Copies of Maps	\$50/pg
75.	All Other Recordings	\$20/1st pg. \$2 each add'l pg.

	Miscellaneous	Fee
76.	Criminal Record Clearance	\$25
77.	Traffic History (Taxi, Insurance, etc.)	\$25
78.	Traffic Clearance (renewal of license)	\$5
79.	Acknowledgment/Affidavit (except in criminal cases)	\$15
80.	E-filing and E-services (in addition to charges imposed by the electronic filing service provider)	+ \$0.75/filing
81.	Notice of Appeal* in Civil, Criminal, and Traffic Cases (same as No. 84)	\$175
82.	Notice of Appeal* in Small Claims Cases (same as No. 31)	\$150
83.	Violence Against Women Act of 1998 (VAWA) Cases	No Fee
84.	All Other Clearances	\$25

II. Supreme Court

	General Services (if E-filing or E-services are used, additional costs are imposed: those costs include a \$0.75/filing fee paid to the court and any service charges determined by the E-filing provider)	Fee
85.	Notice of Appeal in Civil, Criminal, and Traffic Cases (including Interlocutory Appeals and Civil Cross-Appeals) (same as No. 80) (Paid to the Superior Court)	\$175
86.	Extraordinary Writs	\$300
87.	Petition for Rehearing	\$250
88.	Motion for Extensions of Time for Filing Briefs	\$50
89.	Motion for Late Filing of Briefs	\$100
90.	Motions Determined by the Full Court	\$200
91.	Motion/Application for Stay of Judgment	\$150
92.	Emergency Motions	\$200
93.	Motion for Appeal Conference	\$25
94.	Certified Question (CNMI Government Agencies/Micronesia Legal Service Corporation)	No Fee
95.	Motion for Leave to File Amicus Brief	\$200
96.	Other Motions, Requests, or Other Filings Not Specifically Designated Above	\$100

	Document Handling (in the Supreme Court) (if E-filing or E-services are used, additional costs are imposed: those costs include a \$0.75/filing fee paid to the court and any service charges determined by the E-filing provider)	Fee
97.	Photocopy of Any Document	\$1/pg.
98.	Electronic Copy	\$1/pg.
99.	Copies of Tape Recording, if blank tape or CD provided to Court	\$20/tape/CD
100.	Copies of Tape Recording, if blank tape or CD not provided to Court	\$25/tape/CD
101.	Docket Sheet, first page	\$20
102.	Docket Sheet, each additional page	\$2
103.	Docket Certification	\$20
104.	Authentication of Document(s)	\$25
105.	Service of Process by Clerk of Court, whenever required	\$25
106.	All Other Document Handling Services	\$25

	Bar Admission	Fee
107.	Application for Admission (Attorney Applicant)*	\$1,000
108.	Late Application Fee (Attorney Applicant)*	\$1,300
109.	Application for Admission (Regular Applicant)*	\$500
110.	Late Application Fee (Regular Applicant)*	\$800
111.	Application for Limited Admission*	\$500
112.	Petition for Reinstatement (including petitions after suspension or termination, in addition to NMI Bar Fees)	\$1,500
113.	Attorney's Certificate to Practice Law	\$150
114.	Certificate of Good Standing	\$50
115.	Disciplinary History	\$75
116.	Application of <i>Pro Hac Vice</i> Admission	\$5,000
117.	Other Bar Admission-Related Petitions/Requests	\$100
	*Plus National Conference of Bar Examiners fees for Character & Fitness Report and Investigation (fees vary)	